

Town of Concord

Finance Committee
22 Monument Square
Concord, Massachusetts 01742-0535

AGENDA

Concord Finance Committee

February 6, 2020

Select Board Meeting Room Town House 7:00PM

- 1. Minutes- as available
- 2. 2020 Annual Town Meeting Warrant Articles: review
 - Planning Board Articles, Articles 32 39
 - Community Preservation Committee, Article 44
- 3. Capital Planning Task Force proposed \$5M threshold policy
- 4. Follow up discussion on open action items
- 5. Chair's Report
- 6. Observer Reports
- 7. Finance Director's Report
- 8. Citizen comments

Reminders

- Next Regular Meetings: February 13 & 20, 2020; March 5 & 19, 2020
- Public Hearings: March 9, 16, 23
- When Finance Committee members anticipate being absent from a meeting, it would be appreciated if they would notify Chair Dean Banfield by email at: dbanfield.fincom@gmail.com

FinCom Town Meeting Planner

	updated to reflect discussion on 1/16/2020; 1/23/20	20		
	6-Feb-20	13-Feb-20	20-Feb-20	5-Mar-20
1	Planning Board Articles (confirmed)	FY21 CPS Budget Review (confirmed)	Middle School Building Committee (confirmed)	FY21 Guidelines Review
2	FY21 CPC Budget (confirmed)	FY21 CCRSD Budget Review (confirmed)		Retirement COLA (confirmed)
n		FY21 CCRSD Capital (confirmed)		Tax Increment Financing Agreement
4		Petition Article: Brian Foulds (confirmed)		Affordable Housing Articles (confirmed)
S		FY21 Minuteman Budget (confirmed)		
	9-Mar-20	16-Mar-20	19-Mar-20	<u>23-Mar-20</u>
1	Public Hearing: Town Budget, Warrant	Public Hearing: Education Budgets,	FinCom recommendations, everything but	Public Hearing: Enterprise Fund Budgets
2	Articles, including capital	CPA, other Warrant Articles	Enterprise articles	(Enterprise Fund Budgets available on 3/17/20)
m				FinCom recommendations on Enterprise
4	R			Articles voted after close of PH
ıc				

--- Final Order ---

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Article #	Article Name	Sponsor	Public Hearing	Page
1.	Choose Town Officers	Select Board	SB	1
2.	Hear Reports	Select Board	SB	1
3.	Meeting Procedure	Finance Committee	FC	1
4.	Ratify Personnel Board Classification Actions	Personnel Board	FC	1
5.	Classification & Compensation Plan for Regular-Status Positions	Personnel Board	FC	2
6.	Personnel ByLaw Amendment	Personnel Board	FC	7
7.	Accepting Provisions of Section 103(J) of M.G.L. Chapter 32, as Amended by Section 19 of Chapter 188, so as to Increase the Cola Base	Town Manager	FC	8
8.	Use of Free Cash	Finance Committee	FC	8
9.	FY20 Budget Adjustment	Town Manager	FC	9
10.	Town Budget	Town Manager	FC	9
11.	Capital Improvement & Debt Plan	Town Manager	FC	12
12.	Authorize Expenditure of Revolving Funds Under M.G.L. c.44, §53E ½	Chief Financial Officer	FC	13
13.	General Bylaw Amendment Vote to Adopt Municipal Affordable Housing Trust ByLaws	Select Board	SB	14
14.	Appropriate Funds for Affordable Housing Development	Select Board	SB	18
15.	Authorize Special Legislation – Senior Means-Tested Property Tax Exemption	Select Board	SB	19
16.	Approval of Tax Increment Financing Select Board Agreement		SB	19
17.	17. Light Plant Expenditures & Town Manager Payment in Lieu of Taxes		ENT	20
18.	Solid Waste Disposal Fund Expenditures	Town Manager	ENT	20

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19.	Sewer System Expenditures	Town Manager	ENT	20
20.	Sewer Improvement Fund Expenditures	Town Manager	ENT	21
21.	Water System Expenditures	Town Manager	ENT	21
22.	Authorize Expenditure from PEG Access & Cable-Related Fund	Town Manager	ENT	21
23.	Beede Swim & Fitness Center Enterprise Fund Expenditures	Town Manager	ENT	22
24.	Minuteman Regional Technical High School District Budget	Minuteman Regional School Committee	FC	22
25.	Concord Public Schools Budget	School Committee	FC/SC	22
26.	Concord Public Schools Capital Projects	School Committee	FC/SC	23
27.	Concord-Carlisle Regional High School Budget	Regional School Committee	FC/SC	23
28.	Concord-Carlisle Regional High School Capital Projects	Regional School Committee	FC/SC	23
29.	Middle School Stabilization Fund	Select Board	FC/SC	24
30.	By Petition: Healthy School Buses for Students	Brian Foulds	FC/SC	24
31.	By Petition: Municipal Fleet Electrification Report	Brian Foulds	SB	24
32.	Zoning ByLaw Amendment – Additional Dwelling Unit	Planning Board	PB	25
33.	Zoning Bylaw Amendment – Two-Family Dwelling Unit	Planning Board	PB	26
34.	Zoning Bylaw Amendment – Planned Residential Development & Table I Principal Use Regulations	Planning Board	PB	27
35.	Zoning Bylaw Amendment – Planning Board Hammerhead Lot		PB	33
36.	Zoning Bylaw Amendment – Relief from Planning Board Parking Requirements		РВ	33
37.	Zoning Map Amendment - Thoreau Depot Business & Residence C Zoning District	Planning Board	PB	34

Article # Article Name		Sponsor	Public Hearing	Page	
38.	Zoning Bylaw Amendment – Fairs, Bazaars, Antique Shows, Suppers and Dances	Planning Board	PB	35	
39.	Zoning Bylaw Amendment – Prohibited Uses	Planning Board	PB	35	
40.	General Bylaw Amendment – Fossil Fuel Infrastructure	Select Board	SB	36	
41.	By Petition: On-Site Community Notice of PRD Application	Tanya Gailus	РВ	3,7	
42.	By Petition: Amend Sign ByLaw to allow On-Site Posting of Notice of PRD Application	Tanya Gailus	РВ	38	
43.	By Petition: One-Year Moratorium on Zoning ByLaw Section 10 PRDs	John Madigan	РВ	38	
44.	Community Preservation Committee Appropriation Recommendations	CPC	FC/CPC	38	
45.	By Petition: Electronic Recording of Select Board Executive Sessions	Brooks Read	SB	39	
46.	By Petition: Public Posting of Open Meeting Law Complaints	Brooks Read	SB	40	
47.	By Petition: Investigation and Amendment to the Town Counsel ByLaw	Brooks Read	SB	40	
48.	By Petition: Historic Districts ByLaw Nominating Organizations John Althouse		SB	40	
49.	Neonicotinoids Prohibition on Town Agricultural Land Select Board		SB	40	
50.	Authorize Special Legislation - Additional Liquor Licenses	Select Board SB		41	
51.	Unpaid Bills	Chief Financial Officer	FC	41	
52. Debt Rescission		Chief Financial Officer	FC	41	

				Sources			
Item	Project/Description	Category	Amount Requested	Land Acquisition Reserve Fund	Prior Year Fund Balance	FY21 CPA Fund Revenues	Total Amount Recommended
A	Concord Housing Authority - Commonwealth Avenue Project	Community Housing	\$300,000			\$300,000.00	\$300,000.00
В	Town of Concord - Regional Housing Services Program	Community Housing	\$20,000			\$20,000.00	\$20,000.00
С	Concord Masonic Corporation - 58 Monument Square: Roof Replacement	Historic Preservation	\$41,282				\$0.00
D	First Parish in Concord - Restoration and Repaint and Gild Belfry	Historic Preservation	\$75,000			\$75,000.00	\$75,000.00
Е	Holy Family Parish, Holy Family Parish Rectory Renovation	Historic Preservation	\$150,000			\$75,000.00	\$75,000.00
F	Friends of Minute Man National Park, Buttrick House Gardens Hardscape Rehabilitation	Historic Preservation	\$100,000			\$100,000.00	\$100,000.00
G	Town of Concord - Gerow Park	Open Space	\$500,000		\$244,223.00		\$500,000.00
	Improvements Phase I	Recreation				\$255,777.00	\$200,000.00
н	Town of Concord - Warner's Pond	Open Space	\$500,000			\$250,000.00	\$500,000.00
	Dredging Project	Recreation	4500,000			\$250,000.00	\$500,000.00
I	Town of Concord - Assabet River Pedestrian Bridge Construction	Open Space	\$250,000			\$125,000.00	\$250,000.00
•	Drawings and Permitting	Recreation	\$250,000			\$125,000.00	\$250,000.00
J	Town of Concord - White Pond Beach	Open Space	\$20,000				\$0.00
Ů	Access Improvements Phase I	Recreation	ψ20,000				\$0.00
K	Minute Man Arc for Human Services Inc Accessible Outdoor Oasis Recreation Park for People with Disabilities	Recreation	\$100,000			\$100,000.00	\$100,000.00
L	Town of Concord Public Works - Emerson Field Improvements	Recreation	\$500,000				\$0.00
M	Staff and Technical Support	Administration	\$40,000			\$40,000.00	\$40,000.00
			\$2,596,282	\$0.00	\$244,223.00	\$1,715,777.00	\$1,960,000.00

	Existing:	Leave	Spending:
Prior Year Fund Balance:	\$267,840.00	\$23,617.00	\$244,223.00
FY21 Estimated CPA Funds Revenue:	\$1,715,777.00	\$0.00	\$1,715,777.00
Land Acquisition Reserve Account:	\$100,826.00	\$100,826.00	\$0.00
		\$124,443.00	\$1,960,000.00
Total Available Funds for Use at the	X 7 (1) X A A A A A 1 (1) 1		

 Community Housing:
 \$320,000.00
 16%

 Historic Preservation:
 \$250,000.00
 13%

 Open Space:
 \$619,223.00
 32%

 Recreation:
 \$730,777.00
 37%

 Administration:
 \$40,000.00
 2%

Current Recommendation Total: \$1,960,000.00
Amount Available in CPA Accounts: \$2,084,443.00
Current Difference: \$124,443.00